

Council President Buchanan called the Agenda Meeting to order at 7:35 PM followed by a salute to the flag.

- **STATEMENT OF NOTICE OF PUBLICATION**

Borough Clerk Farbaniec announced that this Agenda Session Meeting being held on Tuesday, November 12, 2019 has been advertised and posted in accordance with Open Public Meetings Act Chapter 231, P.L. 1975 by advertising in the Home News Tribune, notifying the Star Ledger and the Sentinel Publishing Co., posting on the bulletin board, and is on file in her office.

- **ROLL CALL:**

Present: Councilpersons Buchanan, Dalina, Enriquez, Kilpatrick, McGill, Novak.

Absent: Mayor Kennedy O'Brien (ill)

Others Present: Daniel Frankel, Business Administrator
Denise Biancamano, C.F.O./Treasurer
Theresa A. Farbaniec, Municipal Clerk
Michael DuPont, Borough Attorney
Jay Cornell, P.E., Borough Engineer

Others Absent: None

- **OLD BUSINESS:**

- Council President Buchanan announced that the following Ordinance(s) were introduced at today's (Nov. 12, 2019) Council meeting and are scheduled for Public Hearing and Adoption on November 25, 2019.

ORDINANCE # 477-19

**AN ORDINANCE AMENDING CHAPTER IX, "ANIMAL CONTROL",
OF THE REVISED GENERAL ORDINANCES OF THE
BOROUGH OF SAYREVILLE TO ADD SECTION 9-3.9 BANNING
OF SALE OF DOGS & CATS FROM PET SHOPS ASSOCIATED
WITH PUPPY AND KITTEN MILLS**

(Public Safety Committee – Co. Buchanan - Public Hearing 11-25-19)

ORDINANCE #478-19

**AN ORDINANCE AMENDING AND SUPPLEMENTING
CHAPTER V OF THE REVISED GENERAL ORDINANCES
OF THE BOROUGH OF SAYREVILLE TO
AMEND SECTION 5-5.6 a & b "POLITICAL SIGNS"**

(Public Safety Committee – Co. Buchanan - Public Hearing 11-25-19)

ORDINANCE #479-19

**AN ORDINANCE AMENDING AND SUPPLEMENTING
CHAPTER VII OF THE REVISED GENERAL ORDINANCES
OF THE BOROUGH OF SAYREVILLE TO AMEND SECTION
7-3.3 "PARKING PROHIBITED AT ALL TIME ON CERTAIN STREETS**

(Public Safety Committee – Co. Buchanan - Public Hearing 11-25-19)

- **NEW BUSINESS:**

COMMUNICATIONS & COMMITTEE REPORTS

ADMINISTRATIVE & FINANCE – Councilman McGill

A) Minutes & Departmental Reports: (None)

B) Applications received for **Bingo/Raffle Licenses** from the following organizations:

- 1) **PTO Project Before** to conduct On-Premise 50/50 and On Premise Draw (Tricky Tray) on Dec. 6, 2019, March 5, 2020 and June 5, 2020 at 295 Ernston Road, Parlin (RA:2304 & 2305).
- 2) **Sayreville Senior Citizen Thursday Club, Inc.** to conduct On Premise 50/50 on 12 various dates in 2020 (RA:2306 & 2307).

- 3) **Animal Rescue Force** to conduct an Off Premise 50/50 on May 23, 2020 at The Sayreville Animal Hospital (RA:2308).
- 4) **St. Stanislaus Kostka Church** to conduct 48 Bingo games in 2020 (BA:537).
- 5) **St. Stanislaus Kostka H.S.A.** to conduct 42 Bingo games in 2020 (BA:538).

- B1-5) Approve

- C) **License Renewal Applications for 2020** covering Barber and Beauty Shops, Motels, Temporary Trailers and Junk Yards. (Clerk to prepare Resolution)

- Approve/Deny

- D) Notice of public hearings received from the following:
 - 1) PSE&G for Approval of Changes in its Electric Tax Adjustment Credit and Gas Tax Adjustment Credit.

- Receive & File

- E) Committee Reports: 1) Progress

➤ **PLANNING & ZONING – Councilman Dalina**

A) **Minutes & Departmental Reports: (None)**

B) **Notice to Adjacent Municipality/Property Owner**

- 1) Notice of an application before the Spotswood Borough Planning Board on November 12, 2019 from David Stromwasser, 30 Spruce St., Blk. 110.17, Lot 1 approval for addition encroachment.
- 2) Notice of application for Freshwater Wetlands General Permit 6 for the filling of 0.931 acres of isolated wetlands associated with the development of a residential housing project filed with the NJDEP by Camelot at Main Street, LLC, covering Block 136.16, Lots 30.05 and 30.06.

B 1-2) Receive & File

- C) Request for the **release of escrow fees** covering application of Ott/Daniels Minor Subdivision and Bulk Variance Approval covering 3221 Bordentown Avenue, Block 29, Lot 4.05 & 4.06.

C) Refer to Borough Engineer

- D) Committee Reports: 1) _____

➤ **PUBLIC WORKS – Councilwoman Novak**

A) **Minutes & Departmental Reports: (None)**

- B) Request from Apex Construction & Renovation LLC for the refund of Road Opening Permit fee in the amount of \$3,060.00 covering Permit #5474 . issued on June 21, 2019, upon approval of properly verified Borough Voucher. (\$500.00 maintenance bond posted)

- Approved for Resolution.

- C) Committee Reports: 1) Progress.

➤ **RECREATION – Councilman Enriquez**

A) **Minutes & Departmental Reports: (None)**

- B) Committee Reports – Councilman Enriquez reported on:

- 1) Various recreation sponsored events.

2) Commented on the two Recreation Ordinances that were passed tonight and certain issues that may have been going on with certain organizations.

The Borough Attorney followed up by saying that the two ordinances that were adopted applies to all of the athletic organizations.

Councilman Enriquez said that he would like a committee formed to overlook athletic organizations in Sayreville with the possible removal of the executive board. He said that he would like the recreation director and himself to oversee multiple organizations to be sure they are all on the up and up.

Councilman Buchanan suggested the recreation Subcommittee meet and workout further details.

- Agreed.

3) Progress.

➤ **WATER & SEWER/ENVIRONMENTAL – Councilwoman Kilpatrick**

A) **Minutes & Departmental Reports: (None)**

B) Committee Reports – Councilwoman Kilpatrick:

1) Addressed an issue with the vandalism at bathroom facilities at various parks. She asked if the Buildings and Grounds worker who closes up at night be escorted when closing due to security issues.

- Business Admin. to contact the Police Chief.

Council President Buchanan further addressed that matter of port a johns being vandalized and pushed over. He requested that the gated parks facilities be locked up from dusk till dawn.

2) Progress

➤ **PUBLIC SAFETY – Council President Buchanan**

A) **Minutes & Departmental Reports:**

B) Committee Reports – Council President Buchanan

1) Stated that each Councilmember received a letter here on the dais tonight and asked that the Borough Attorney review the letter and forward it to Rebecca Garbowski if necessary.

➤ **MAYOR – Kennedy O’Brien**

➤ **BUSINESS ADMINISTRATOR – Daniel E. Frankel**

- Admin. & Finance

1) Review and approval of 2020 Council Meeting Schedule.

- Hold for further review and discussion.

2) Authorization to execute an inter-local services contract with the County of Middlesex for Senior Citizens Transportation Services for a two year term beginning Jan. 1, 2020.

- Resolution.

3) Municipal Clerk’s Association of NJ request supporting resolution appealing to Legislature to form a Commission comprised of Mayors, Municipal Clerks, Municipal Managers, Attorneys, Police Chiefs, open government advocates, privacy experts, members of the media, citizens and other appropriate stakeholders, to review and examine the effects of OPRA on local government and the needs to be fulfilled by the law, and use the Commission’s findings to perform a comprehensive reform of OPRA.

- Resolution.

- 4) Authorization of Intent for In-Kind Contribution to the National Fish and Wildlife Foundation in an amount not to exceed \$17,000.00 provided that grant is awarded.

- Resolution.

- 5) Authorization to appoint Jessica Morelos as Municipal Clerk, effective January 1, 2020.

- Resolution.

- 6) Authorization to appoint Jeanmarie O'Leary from Clerk - Permanent P/T to Clerk - Full Time, effective January 1, 2020.

- Resolution.

- Planning & Zoning/Construction

- Public Safety

- 1) Authorization to transfer funds from the "Evidence Trust Account" to complete the construction of the Sayreville Police Department Firing Range Project.

- No Resolution Necessary

- Public Works

- Recreation

- Water & Sewer

➤ **C.F.O. – Denise Biancamano**

- 1) Budget Transfer Resolution

- Resolution.

- 2) Authorization to cancel all old outstanding Bond Ordinances.

- Resolution.

➤ **BOROUGH ENGINEER -Jay Cornell**

- 1) Veterans Field and Sayreville Recreation Complex Synthetic Turf Fields Project – Closeout of Contract and Change Order (Verbal Report).

- Resolution.

- 2) Improvements to Allgair Avenue – Negotiation of Contract (Verbal Report).

- Resolution.

➤ **BOROUGH ATTORNEY - Michael DuPont - None**

- **EXECUTIVE SESSION (None)**

- **PUBLIC PORTION**

Council President Buchanan opened the meeting up to the public for any and all questions or comments.

- Those appearing were:

Christina Davis, 92 Miller Avenue

She questioned if the committee that Councilman Enriquez is putting together will be looking at all athletic organizations.

She stated that it took the current executive board of the youth sports organization nine days to find and remove the person responsible for the misappropriation of funds and that info was sent directly to the recreation

director, the Sayreville Police Dept. and is now under the prevue of the Middlesex County Prosecutors Office. She was concerned that the governing body was just finding out about this matter. Suggested that the Borough look at its internal processes.

Council President stated from experience that anything under investigation with the County Prosecutors Office this Council are not usually made aware of because it is a matter of investigation.

Ms. Davis also expressed concerns about an outside organization taking away field space permit time.

- Steve Melanaski, 28 Scarlett Drive

Thanked the council for taking action to protect our children.

There being no further questions or comments Councilwoman Novak moved the public portion be closed. Seconded by Councilman Dalina.

Roll Call – Voice Vote, all ayes. Carried.

Council President Buchanan commented about the Sayreville Sports Organization Ordinances are for Sayreville Organizations that have preference here in town the children of our town and to protect our children.

➤ **ADJOURNMENT**

No further business. **Councilwoman Novak to adjourn the Agenda Session. Motion was seconded by Councilman Dalina**

Roll Call – Voice Vote, all ayes. Carried.

Time: 7:53 P.M.

Respectfully Submitted,

Theresa A. Farbaniec, RMC
Municipal Clerk

Date Approved: _____